

Please submit and make a payment before: \_\_\_\_\_

This form must be completed and returned before deadline to Operations Department, True Iconsiam Co.,Ltd.(Head Office) 299 ICONSIAM Shopping Center, 7th Fl., Charoennakorn Road, Klongtong Sai Subdistrict, Klongsan District, Bangkok 10600 Tax ID No. 0105559190313	
Contact Name: _____ Telephone No: (662) _____ Fax No. : (662) _____ Email : _____	
Event Name :	Event Date :
Company Name :	Booth No. :
Name (Mr./Mrs./Miss) :	Email :
Issue Tax Invoice on behalf of : <input type="checkbox"/> Juristic person (please indicate Tax ID No.) _____ <input type="checkbox"/> Natural person (please indicate Passport No.) _____	
Address of Tax Invoice :	
Telephone No. :	Facsimile No. :
Delivery Address : <input type="checkbox"/> Same as above. <input type="checkbox"/> Please indicate address : _____	

Date	Shift		Service Fee/Person/Shift (Baht)		No. of Order (Person)	Amount (Baht)
	Day Shift 09.00-21.00	Night Shift 21.00-09.00	Before Deadline	After Deadline		
			<input type="checkbox"/> 1,200.-	<input type="checkbox"/> 1,500.-		
			<input type="checkbox"/> 1,200.-	<input type="checkbox"/> 1,500.-		
			<input type="checkbox"/> 1,200.-	<input type="checkbox"/> 1,500.-		
			<input type="checkbox"/> 1,200.-	<input type="checkbox"/> 1,500.-		

**Remark:**

- Overtime charges of Baht 120.-/pax/hour is applicable after 12 hours. (not exceeding 2 hours)

Sub Total	
VAT 7%	
<b>Grand Total</b>	

**Terms & Conditions**

1. **Placing of Orders:** Orders will only be accepted when made in writing and accompanied with full payment by :
  - Cash, Company cheque or Transfer before \_\_\_\_\_ in favor of :  
 A/C Name: True Iconsiam Co.,Ltd.  
 A/C No : 672-8-05959-8 (Current Account)  
 Bank's Name : Krungthai Bank, Siam Paragon Branch, SWIFT Code : KRTHTHBK  
 and please submit a copy of evidence of your payment to fax no. (662) xxx xxxx before \_\_\_\_\_.
2. Any transaction fee and/or bank charge will be responsible by exhibitor.
3. Please apply the exchange rate on the payment date.
4. **No. of security staff in stand depends on space size as below :**
  - 9 - 50 sq.m. (1 Pax)
  - 51 - 100 sq.m. (2 Pax)
  - 100 sq.m. up (3 Pax)
5. **On-site order:** Service may not be provided.
6. **Alterations to Orders:** Alterations made in writing to any order after \_\_\_\_\_ will be handled as a late order.
7. **Cancellation of Orders:** Cancellation of orders will only be accepted when made in writing to Operations Department before \_\_\_\_\_. Late cancellation of order after \_\_\_\_\_ is subject to a charge at a half of Before Deadline Rate.
8. Royal Paragon Hall shall not be responsible for the damage or of such the following properties e.g. bank notes, gold, gems/jewelry, antiques, valuable works of art, coins, blue prints, important documents, debt securities or financial documents, credit cards, cheques, book accounts and all other business documents.
9. Royal Paragon Hall is entitled to add, alter, or amend these terms and conditions at its sole and absolute discretion without prior notice.
10. Should the negligence of security personnel was proved caused any losses or damages to properties, EXSS Security Guard Co.,Ltd. Will Indemnify the customer against such damage in the maximum of 20,000 baht per 1 employed security personnel.

(Signature) : _____ Requested By : _____ Date : _____	(Signature) : _____ Acknowledged and Confirmed By : _____ Date : _____
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